

We continue to digitize our enrollment and billing processes using the Brightwheel program. We are excited for the convenience that this process is offering our MDO families. You will be able to access your enrollment documents and pay all enrollment fees directly from your Brightwheel account.

- Enrollment for Returning Families
  - Returning families will be automatically invoiced the \$250 enrollment fee per student via their Brightwheel account.
    - Invoices will be issued immediately upon enrollment, and are due on or before **Friday, February 18th.**
- Enrollment for New Families
  - New families will be invited to create their Brightwheel billing account and then they will be automatically invoiced the \$250 enrollment fee per student via their Brightwheel account.
    - Invoices will be issued immediately upon enrollment **and are due two weeks from enrollment date.**
- Enrollment packet
  - You will receive a Brightwheel notification inviting you to complete the enrollment process.
  - Enrollment is complete when you submit all required forms, an updated immunization record, and all fees are collected through your Brightwheel account.
- Monthly Tuition
  - Our \$165.00 monthly tuition per student, will be collected through Brightwheel and is due on the first of each month, September through May.

**All registration fees are non-refundable and non-transferable unless a class is cancelled due to lack of enrollment.**